



## By-Laws

### Article I - Name

The Club, which is a non-profit organization incorporated under the laws of the State of Oregon, shall be known as "Creswell RC Flyers" of Creswell, Oregon.

### Article II - Purpose

The purpose of this club is to promote the hobby of radio-controlled model aircraft. The Flying Site is located at Walker Airport. Coordinates for the Flying Site location are:

Latitude = 43 degrees 52 minutes 10.91 seconds north -- or 43 degrees 52 minutes.

Longitude = 123 degrees 01 minute 52.38 seconds west -- or 123 degrees 02 minutes.

### Article IIIA - Qualifications for Full Membership

Section 1: Any person who is 10 or more years of age interested in participating in the hobby is eligible for club membership.

Section 2: The application of any person interested in becoming affiliated with this club will be sponsored by a member in good standing, who remains the primary contact for the new member for one year in case any issues arise. The membership application will identify the applicant by name, age, local address, profession or occupation and will include the current AMA number and FAA number of the applicant. An initiation fee and dues also must accompany the membership application before it will be considered.

Section 3: The elected Treasurer may make occasional exceptions and allow partial payments toward club dues and fees for a period of up to three months based on hardship. If the applicant defaults in payment schedule, the Treasurer may recommend to the Executive Board that action be taken against the applicant, up to and including expulsion from the club and forfeiture of partial payments already made.

Section 4: Any applicant who meets the foregoing requirements and who receives a vote of approval by a majority of members attending a regular meeting will become a Member. If the application is rejected, the prospective member will receive a refund of initiation fee and membership dues.

Section 5: Full Membership will be limited to 35 members in good standing, not including those under 17 years of age, Active Duty military, and honorary members. Waiting list will be created and prospective members will be considered for club entry by Feb 15 based on the availability on the Club Roster of 35 maximum.

### **ARTICLE IIIB - Qualifications for Part Time Membership**

Section 1: Definition - member who resides out of town (Lane County) and wishes to gain use of the Flying Site on a limited basis, 6 days or less per year. Prospective member living in Lane County interested in becoming a Part Time Member will be considered on an individual basis, decided by the Executive Board.

Section 2: Prospective Part Time member must go through the same application process to gain membership into the Club as detailed in Article IIIA, Section 2-4.

### **ARTICLE IIIC - Club Member Classification**

Section 1: Intro Pilots - appointed by the Executive Board, responsible for training and appointment of inexperienced pilots to the Pilot category.

Section 2; Pilot - member capable of flying and landing safely on his own.

Section 3: Novice - member who is a student pilot, and will fly under assistance of Intro Pilot until deemed appropriate for solo flight.

### **ARTICLE IV - Fees and Dues**

Section 1: Full Membership initiation fee for persons 10 years of age through 16, who are admitted to the club, shall be \$20.00. The Full Membership initiation fee for prospective member and his adult family members, 17 years of age or older, shall be \$50 individually. Initiation fee for immediate family members age 10 to 16 will be \$20. Initiation fee will be waived for members with Active Duty status in the military.

Section 2: All Members reinstated, after 2 years or more of not paying dues, shall follow same procedures as a new applicant as detailed in Article III. **The club may exercise the option to waive these fees on a case by case basis.**

Section 3: Annual dues of \$20 will be assessed Full members 10 years of age through 16. Full Members who are 17 years of age or older will pay \$150 dues annually. Individuals under the age of 17 who are immediate family members of any current club member do not pay dues but must apply for membership and be approved in the same manner as any other applicant. New Full members who are 17 years of age or older shall pay 1/12 of the regular dues for each month remaining in the year, during which they become members. Annual dues will be waived for members with Active Duty status in the military and honorary members.

Section 4: Part Time Membership initiation fee is \$50 for all those 17 years of age and above. Annual dues will be waived for these members, but there will be a Landing Fee of \$10 assessed for each day of use. There will be a minimum deposit of \$60 due at beginning of the year. Usage will be deducted and remaining balance returned to the member at the end of the year if he withdraws from the Club or rolled over as credit to the following year.

Section 5: All members are required to be current AMA members before membership is in effect. All members must maintain a current and consecutive AMA membership at all times or lose active status and all flying privileges. No exceptions will be made.

Section 6: Clarification of how dues are to be paid:

- 1: Club dues are payable at or prior to the first meeting of the new year.
- 2: Before dues are accepted, the club member must show evidence of current AMA membership for the year in which the club dues will apply.

Section 7: Members still delinquent by the February meeting will be notified that dues must be paid, along with a \$10 late fee, by the March meeting. If this does not take place by the March meeting they will be dropped from the club membership and will not be permitted to use any designated club flying area. Thereafter, member may be reinstated by paying the full annual due plus \$10 penalty, dependent on availability in the Club Roster at that point.

## **ARTICLE V - Special Recognition for Founding Members**

Section 1: Founding Members definition - membership in good standing on Club Roster by March 1, 2011 and contributed to the creation of the Flying Site.

Section 2: Waive initiation fee and annual dues for immediate family members living in the same household.

Section 3: Option to waive annual dues for one year as voted by the Executive Board if that action does not significantly impact the club's cash flow. No more than 5 founding members may exercise this option in any given year and earliest starting point will be 2013 or when membership reaches capacity.

## **ARTICLE VI - Termination and Penalties**

Section 1: Member who is behind payment in club dues shall NOT be allowed to vote on any question before the club.

Section 2: Member who ceases membership in the AMA.

Section 3: Member who resigns from the club by giving notice to the club.

Section 4: Any member who willfully does not follow the AMA Safety Code or Flying Field Rules shall be subject to expulsion, after given notice by the Field Marshall.

Section 5: If any member, who shall willfully make false or malicious charges or accusations against another member, in or out of the club, shall be subject to suspension or expulsion, according to the extent of the offense.

Section 6: If any member shall disregard the authority of the President by persisting in the use of improper language or conduct himself in a disorderly manner, the club may inflict such penalty as the case may require, which may result in expulsion.

Section 7: Any member guilty of improper conduct within the club, or who shall knowingly propose an unworthy person for membership shall be subject to suspension or expulsion, as the club may determine.

Section 8: Any member guilty of an infamous act against the laws of the land shall be expelled.

Section 9: Any member guilty of flying a model aircraft at the CRCF flying site without current AMA coverage will face a suspension of up to six months for a first offense. Any member guilty of such conduct a second time will be suspended for up to 12 months and face possible expulsion from the club.

Section 10: Any incident in which a non-member is found to be flying a model aircraft without current AMA coverage at the CRCF flying site may be trespassed from CRCF property and events. Any club member found to be affiliated with the offending non-member may also be subject to suspension.

Section 11: Any action taken against a member or non-member as noted in Section 2 to 10 of Article VI will be decided and voted on by the Executive Board at a special meeting to be arranged by the President. The Executive Board may exercise discretion when assigning

penalties. The decision by majority vote at the special meeting will be final and all dues paid will be forfeited. Reinstatement will require a 2/3 vote of the membership in the event of expulsion, and member must again go through the same process like a new member as detailed in Article III.

## **ARTICLE VII - Officers and Duties**

The officers of this club shall consist of a President, Vice-President, Secretary, Treasurer, and at least one Field Marshall (Safety Officer) who shall serve a term of one year. The elected officers, as a whole, shall be referred to as the Executive Board.

Section 1: It shall be the duty of the President to preside at all meetings and enforce the due observance of the By-Laws, see that the officers of the club and members of committees perform their respective duties, have charge of the door, give the casting vote on all matters and questions (except at elections for officers and applications for membership), have charge of the Charter, know and sign, if necessary, all warrants drawn by the Secretary or the Treasurer, for sums as shall have been voted upon by the club, and perform such other duties as pertains to his office.

Section 2: The Vice-President shall assist the President in the performance of his duties, appoint the minority in all committees, preside in the absence of the president, and perform all other duties required of him. The Vice-President shall act as the Director of contest activities approved by club members.

Section 3: The Secretary shall maintain records of all proceedings of the club meetings, write and issue all communications and notices ordered by the club to the AMA and state agencies, and audits the Bank statements and Balance sheets provided by the Treasurer.

Section 4: The Treasurer keeps account of all moneys of the club, gives a receipt for the same to the Secretary on quarterly basis, pays all orders drawn on him noted by the President after approval from the membership and follow the payment schedule of the membership approved budget, maintain club membership roster, have book in which he shall keep a full account of all money received and dispersed. He shall provide the Bank statements and Balance sheets to the Secretary for quarterly audit. **The club may assign 2 members at large to assist the Secretary to audit the books yearly.**

Section 5: Field Marshall (Safety Officer) shall enforce the AMA Safety Code and Flying Site Rules. He shall investigate and report to the Executive Board of any infractions at the flying field. He shall give notice to the offending member of violations and penalties as decided by the Executive Board. He shall serve as arbitrator of disputes between club members regarding interpretations of Club Rules and Regulations as it pertains to the Flying Site.

## **ARTICLE VIII - Board of Directors**

Section 1: The board of directors shall consist of four members at large who were previous club officers, and the fifth member shall be the current President. The Club may exercise the option to establish the Board of Directors at the time of its institution or thereafter. The Directors will serve a term of 1 year.

Section 2: It shall be the duty of the Directors to perform such functions as required by the club concerning any major issue that may affect the club as a whole. They will act as another resource to assist the Executive Board. Should any special assessments be in order for the promotion of club activity or extension of its properties, said assessments shall be subject to investigation by the Board of Directors and pass by two thirds majority vote of active members at the special meeting for that purpose.

## **ARTICLE IX - Club Officers Election**

Section 1: Nominations for election of the officers shall be made only during the two meetings preceding the election.

Section 2: Officers shall be elected during the last regular meeting of November, if more than one meeting is conducted monthly, and the officers will be installed and will begin their duties January 1.

Section 3: At the elections for Officers and Directors, the Secretary shall provide blank ballots for the use of the members. The President shall appoint two members who shall count the votes cast and declare the results to the President. Election of officers will be based on results of ballots turned in by the November meeting.

Section 4: Membership will be notified prior to club elections, allowing them absentee balloting if unable to make scheduled meetings. No proxy shall be allowed.

Section 5: Any elective officer absenting himself from the club for three consecutive regular meetings may be removed from office, after a resolution for that purpose shall be offered one week before such action is taken.

Section 6: Vacancies are to be filled by the vote of remaining officers for the duration of that term.

## **ARTICLE X - Meetings**

Section 1: The regular meetings of this club shall be held at times and places agreed upon by members.

Section 2: Special meetings may be called by the President, either at his direction or at the request of five members in good standing. No business shall be transacted at special

meetings other than that for which the meeting was called. Special meetings which determine penalties such as those described in any section of Article VI shall have at least three members of the Executive Board, including the President, who must be present.

Section 3: At all meetings, the presence of 5 or more members shall constitute quorum for the transaction of business.

Section 4: The club meeting shall be opened by the President, or, in his absence, the Vice-President, or in his absence the Secretary. If at least 2 members of the Executive Board are not available, business transaction shall be postponed until the next regularly scheduled meeting.

## **ARTICLE XI - Club Funds and Property**

Section 1: Current expenses of the club may be paid at any regular meeting by a vote of the club.

Section 2: No funds of this club shall be loaned to any member or to any person or persons outside the club.

Section 3: No expenditure exceeding \$100.00 can be made without a majority vote. This vote to be taken at the second reading of the proposal at a regular club meeting.

Section 4: Any single expenditure exceeding \$750.00 will require a 2/3 majority vote at a regular meeting but must include announcement of such expenditure at the preceding meeting. Also, all members will be notified of such voting at least 3 days prior to the meeting.

Section 5: The funds and property of this club have been raised for the benefit of and legitimate use by the club. Upon dissolution of the club, all funds and all property shall be dispersed after settling the debt payments, to the AMA or other non-profit organizations.

## **ARTICLE XII - Grievance Procedure**

Section 1: Provides a mechanism to enforce existing club rules and regulations in a progressive disciplinary system if a complaint cannot be resolved informally.

Section 2: Grievance form should be filled out and turned in to the Executive Board. If grievance is being filled against a club officer, the form will be turned in to the Board of Directors.

Section 3: First violation - Viewpoints of both complainant and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Executive Board or Board of Directors and will be recorded in Club records.

Section 4: Second violation - the Executive Board may suspend the flying privileges of the accused for 30-60 days. Written notice of this shall be issued and a copy published in the club newsletter.

Section 5: Third violation - the club will vote on the expulsion of the accused at a regular club meeting after giving notice to the accused. Expulsion will last for a one-year minimum if passes by 2/3 majority vote. To be reinstated, the member must go through the application process as detailed in Article III like a new member.

Section 6: Any member who retaliates against the complainant will be subject to immediate expulsion from the club. The retaliation includes threats, intimidation, physical harm, and intentional equipment damage.

### **ARTICLE XIII - Indemnification**

Section 1: The Club will indemnify its Officers from liability and damages so long as the Officers act in good faith in their duties.

Section 2: The Club may not indemnify its Officers or members for any breach of their duty of loyalty to the Club or any act not in good faith that involves intentional misconduct or knowing violation of law.

### **ARTICLE XIV - Amendments**

Section 1: No part of these By-Laws shall be repealed, altered, annulled or amended, unless a proposition, in writing, be made at two regular meetings prior to the time of its being acted upon. If two-thirds of the members present vote in favor of such proposed amendment, it shall be adopted.

Section 2: By-Laws of this club are in force from the time of their approval by two-thirds vote of the members in good standing in 2011.

Feb 2011

Article IIIA - Section 2: amended 02-17-2016

Article II - Lat and Lon, Article IIIA – Section 5, Article III – Section 3, Article IV – Section 1 & 3, Article VII – Section 3 & 4, Article XI – Section 3: amended March 2017

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